



भारतीय प्रौद्योगिकी संस्थान खड़गपुर
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

विज्ञापन सं./Advertisement No.: R/10/2020 Dated August 24, 2020

Indian Institute of Technology Kharagpur is an Institute of Eminence, is the first and largest in the chain of IITs engaged in teaching, research and development. Recently, Department of Science & Technology (DST), Government of India has chosen IIT Kharagpur to setup "**Sophisticated Analytical and Technical Help Institute**" (SATHI), which will be a shared, professionally managed, science & technology infrastructure facility. The SATHI Center at IIT Kharagpur will be readily accessible to Academia, Start-ups, Manufacturing Units, Industries, MSME (Micro, Small & Medium Enterprises) and R&D Laboratories. The Center will house state of art fabrication and characterisation facility to be used by the external users, and also help the users in meaningful interpretation of the results.

The SATHI Center, IIT Kharagpur invites online applications from the Indian Nationals for the following post on a purely contractual basis.

Sl. No.	Name of the post	No. of Vacancy	Consolidated Pay
1	Chief Operating Officer	1 (UR)	Rs. 1,30,000/- to Rs 1,50,000/- (Consolidated, depending on qualification and experience)

The qualification, experience and age limit for the above post is as under:

1. Chief Operating Officer

Pay: Consolidated pay between Rs 1,30,000/- to Rs 1,50,000/- (to be fixed during appointment based on qualification and experience) plus other benefits as per the Institute norms applicable for Contract employees.

Essential Qualification and Experience:

- Post-graduate in Engineering or Ph.D in any natural science stream.
- Minimum 12 years of experience out of which at least 3 years in Level-12 of pay matrix ₹78800-209200/- (**Pre-revised** : PB-3, Grade Pay ₹7600/-) or equivalent of research or S&T management preferably from industry background or from any National laboratory.

Desirable Qualification and Experience:

- MBA / PGD in Business Management.
- Strong Industry connect.

Nature of Job: Contractual. Initial appointment will be for one (1) year which can be extended up to 3 years on yearly renewal basis based on evaluation of satisfactory performance. Extension of contract beyond three (3) years may be considered based on the performance of the incumbent, if the Centre becomes financially self-sustaining.

The Chief Operating Officer will report to Professor-in-charge (PIC), SATHI.

Maximum age limit: Not exceeding 65 years.

General Instructions

1. In case the entity of "**Sophisticated Analytical and Technical Help Institute**" (SATHI) is converted under Section 8 Company as per Companies Act, 2013, the terms and conditions of appointment shall be revised accordingly as per the regulations of Section 8 Company applicable for its employees.
2. Reservation for SC / ST / OBC / PWD etc. as per Government of India Rules.
3. The Institute reserves the right to relax experience in exceptional cases, or in the case of persons already holding analogous positions in a Central Technical Institute/University/ Research Institution.

4. The Institute also reserves the right of rejecting any or all the applications without assigning any reasons thereof.
5. Initial appointment will be for one (1) year which can be extended up to 3 years on yearly renewal basis based on evaluation of satisfactory performance. Extension of contract beyond three (3) years may be considered based on the performance of the Chief Operating Officer, if the Centre becomes financially self-sustaining.
6. The Institute reserves the right to empanel candidate(s) for future vacancies.
7. Candidates should submit their SC/ST/OBCs/Disability Certificate issued by the Competent Authority in the prescribed format along with the application form, in support of their claim.
8. Degree as referred above should have been awarded by a recognized University/Institute.
9. The candidate applying for the post should ensure that he/she fulfils the eligibility criteria for the post. His/Her admission to any stage of the selection process will be purely provisional subject to confirmation that he/she satisfies the prescribed eligibility criteria.
10. Persons employed in Government / Semi Government Organizations / Autonomous Bodies should submit their application through proper channel. They may, however, send an advance copy of the application. Those who are unable to process their application through proper channel may submit 'No Objection Certificate (NOC)' from present employer at the time of interview, if shortlisted.
11. Candidate should submit a certificate from the employer/competent authority that no vigilance/disciplinary case is either pending or contemplated against him/her.
12. The Institute shall verify the antecedents/documents submitted by the candidate at the time of appointment or during the tenure of the service. In case, it is found that the documents submitted by the candidate are fake or the candidate has clandestine antecedents and has suppressed the said information, his/her service at the Institute shall be terminated.
13. Institute strives to have a workforce which reflects gender balance. Women candidates are encouraged to apply.
14. Incomplete applications or applications without self-attested copies of certificates/ testimonials or received after the last date are liable to be rejected.
15. Any dispute with regard to the selection/recruitment process will be subject to Courts having jurisdiction over Kolkata.
16. To-and-fro rail fare by the shortest route being limited to second sleeper class will be paid to all SC/ST/PWD candidates to attend the interview only, if attending in person.
17. Eligibility of a candidate and satisfaction of any other Short-listing criteria shall be considered as on the last date of the submission of online application i.e. **30.09.2020**.
18. Candidates possessing requisite qualification and experience are required to **apply online** [<http://www.iitkgp.ac.in> >> **Quick Links >> Non-Teaching Positions**] on or before **30.09.2020** and send a signed hardcopy print out of online application along with the self attested certificates/testimonials to "**Assistant Registrar (E-III), Indian Institute of Technology Kharagpur-721302, West Bengal, India**". **The last date for receipt of hard copy of application is 07.10.2020. The envelope should be superscribed with the name of the post applied for.**
19. **The candidates are requested to provide details about their patent/ publication/ other scientific output in section 5 of the online application form through ERP.**
20. **NO INTERIM ENQUIRIES WILL BE ENTERTAINED.**

For any other details please contact through **Phone** : 03222-282139/282135/282137, **Fax**: 03222-282020, **Email**: recsec@adm.iitkgp.ac.in

If any problem is encountered during online application, please contact through phone: +91-3222-281017/18/19.


कुलसचिव/Registrar