

FINANCE AND ACCOUNTS SECTION
INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

File No. IITKGP/Pension/DLC/2023/01 Date: 14th March 2023

NOTICE

Subject: Submission of Digital Life Certificate (Jeevan Pramaan)

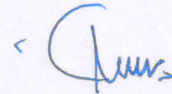
All self-pensioners and family pensioners of the Institute are hereby requested that they should submit the Life certificate by using Aadhar based biometric identification in the month of November (by 30th November every year) from the financial year 2023-24. Pensioners staying abroad can also generate digital life certificate (Jeevan Pramaan) by downloading the Jeevan Pramaan software and attaching biometric device with it.

The Pensioners/Family pensioners also submit their Digital Life Certificate (DLC) by common service centres where digital life certificate facility is available like Bank/Post office / Aadhar centre etc. They may also generate DLC (Jeevan Pramaan) by using their computer or android based smartphone/Tablet having internet connection and supported biometric device.

The process of registration through computer/mobile for DLC as mentioned below:

1. Download Jeevan Pramaan software (<https://jeevanpramaan.gov.in/package/download>) and attach biometric device with computer/mobile and activate the device software and RD service.
2. Registering in the Jeevan Praman by providing Aadhar Number → Mobile Number (Linked with Aadhar) → Email ID. An OTP will be sent to mobile number and authenticate by filling the OTP.
3. Login through Aadhar ID → Name (As per PPO) → Type of Pension (Service/Family) → Agency PPO Number/Pension code → Bank Account Number (monthly pension is received by pensioner) Re-employed (Yes/No) → Re-marriage (Yes/No) → Pension Sanctioning authority (IIT Kharagpur) → Pension disbursing authority (IIT Kharagpur) → Authenticate Jeevan Pramaan by fingerprint
4. Submission of DLC → Receiving transaction ID through SMS on mobile → download life certificate from <https://jeevanpramaan.gov.in/ppouser/login> using transaction id

For further details, guidelines please refer to former employee's portal of IIT Kharagpur (Jeevan Pramaan portal for DLC) or log on to <https://jeevanpramaan.gov.in>



Registrar

Copy to,

1. All Pensioners of the Institute
2. Secretary to the Director
3. Secretary to Dy. Director
4. Secretary to Registrar
5. President, IIT Kharagpur pensioners Association
6. Dean HRA